

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Wednesday 11 May 2022 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

To note any guidance regarding Covid-19 protection measures

A G E N D A

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|--------|---|--------|
| 22/075 | Election of Chairman | 7.30pm |
| 22/076 | To receive Chairman's Declaration of Acceptance of Office and Code of Conduct | .. |
| 22/077 | To receive and accept any apologies for absence | |
| 22/078 | To remind Councillors they are required to review their Registrations of Interests regularly and notify any changes to ECDC Monitoring Officer via the Clerk within 28 days of the change. | |
| | To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation. | |
| 22/079 | Dispensations:
To note any new Dispensations granted: Nil | |
| 22/080 | To elect Vice-Chairman | |
| 22/081 | To receive Vice-Chairman's Declaration of Acceptance of Office and Code of Conduct | .. |
| 22/082 | Public Participation
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting. | 7.40pm |
| 22/083 | To elect representatives for committees and external bodies | .. |
| 22/084 | To fix Chairman's Allowance (LGA 1972 S.15(5) £50 | .. |
| 22/085 | To approve and sign the minutes of the meetings held on 13 April 2022, and confirm agendas of same dates. | 8.00pm |

- 22/086 Matters arising from previous minutes (for information only)
- 22/087 To receive reports from District and County Council representatives (circulated)
- 22/088 To receive Annual Parish Meeting Minutes of 27 April 2022 and to consider, discuss and agree plan of action on any issues raised at that meeting. (circulated) 8.10pm
- 22/089 Neighbourhood Plan
To receive update and discuss following Annual Parish Meeting, including the appointment of Parish Council representatives to a working party.
- 22/090 To consider planning applications:
22/00498/TRE 7 High Street T1 Norway Spruce - Remove to ground level as exceptionally close to boundary wall, now causing damage, poor form and now too large for location.
- 21/01699/VAR Hillcrest, Mepal Road Variation of condition 1 (Approved plans), 3 (Materials), 4 (Contamination) and 7 (Tree Protection) of previously approved 20/01193/FUL for 2 No dwellings (phased development Plot 1 & 2) The amendment involves changes to the materials and bulk of the proposed garage, as well as the provision of tree protection details to enable the Tree Officer to appropriately assess the proposals – no response required
- 21/00870/DISA Land West Of Hillcrest Mepal Road Witcham Cambridgeshire
To discharge condition number 4 (Contamination), 7 (Tree Protection Scheme), 10 (Surface Water Disposal Scheme) of Decision dated 31.1.22 for 1no. dwelling (phased development Plot 3) following outline consent 19/01045/OUT – no response required
- To note the following ECDC decisions
22/00200/FUL Land East of 2 Market Way Change of use to paddocks, erection of stables and associated works – Approved
- 22/00090/VAR Kings of Witcham, The Slade Variation of conditions 1 (approved plans) and 3 (external materials) of previously approved 17/00689/FUL for Demolition of existing motor vehicle garage and construction of 6No 4-bed dwellings, 2No 3-bed dwellings, garaging, access road and associated works – Approved
- 22/00188/FUL 10A The Slade Change of use of existing timber cabin from garden room to bar associated with caravan and camping site – Approved
- 22/00163/FUL Land South West of Ely Model Aircraft Club Hive Road Proposed agricultural barn open fronted to store straw size 27m x 8.7m – Approved
- 22/00289/TRE Glebe Lodge 18 High Street T1 Prunus – re-pollard to previous points removing 3m growth, T2 Lime – fell due to excessive decay as reported by tree surgeon - Approved
- 22/091 Finance 8.30pm
- a) To receive Internal Auditor's report (circulated)
 - b) To approve and sign off Section 1 - Annual Governance Statement of 2021/2 Annual Governance and Accounts Return (details circulated at previous meeting)
 - c) To approve and sign off Section 2 - Statement of Accounts of 2021/2022 Annual Governance and Accounts Return (following receipt and approval of draft accounts at previous meeting)
 - d) To approve and sign Certificate of Exemption (circulated)
 - e) To approve renewal of insurance (to follow)
 - f) To approve receipts and payments for May (to follow)
 - g) To appoint Internal Auditor for 2022/23

- 22/092 To receive reports of meetings/seminars attended by Parish Councillors
- 22/093 Recreation Ground and Play Equipment
- a) To receive monthly report on weekly inspections (MH)
 - b) To receive update on installation cycle racks near metal container
 - c) To receive report from Working Party representatives on play equipment and fitness project
 - d) To discuss more dog signs for recreation ground
- 22/094 Consultations 8.40pm
To consider and respond to:
- a) CCC Transport Strategy (circulated)
 - b) East Cambridgeshire Local Plan Single Issue Review (SIR) (circulated)
- 22/095 To discuss any issues for reporting to Community Police
Clerk to report that the East Cambs Neighbouring Policing Team had advised no speed checks had been held at Witcham during March and to note that concerns should be reported on Cambs Police website
- 22/096 To receive any reports of street lights and highways requiring attention
To respond to Cambridgeshire County Council Highway Maintenance Service Review - Local Highway Officers - Online Survey (circulated)
- 22/097 To receive and consider/note the following correspondence: 8.50pm
ECDC Appointment and introduction of Community Safety Support and Anti-Social Behaviour Officer. Agree issues to be flagged.
EPR Ely Power Station Community liaison Meeting 20 May 2022 and Minutes of October 2021
ECDC Parish Council Conference – Climate Change 3 May 2022
Community Safety Partnership Newsletter No3
Lloyds Bank customer information
Cambs ACRE- Safeguarding information (for Councillors)
East Cambs Community Support for Ukrainian Refugees meetings + Covid Clinics 26 April 2022, with updates on Soham Carnival and Library
Environment Agency - Ouse Washes - bank raising works - Virtual Exhibition Room 23 April 2022
East Cambs Community Safety Partnership Pilot at Littleport Field Theatre Group – Sister Safe 22 July 2022
NALC and CAPALC Bulletins and Newsletters
CCC Highways - Updated 2022 Micro Asphalt / Gripfibre Carriageway Surface Treatment Program Phase 1 – none for Witcham
Cambridgeshire Crimestoppers – appointment new Chairman of Committee
www.crimestoppers-uk.org
- 22/098 Date of Next Meeting: 8 June 2022 9.00pm
Items for next agenda
Review actions

S.J Bell

S.J Bell
CLERK/RFO
4.5.22

* Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .